



2018 Scholarship Program Information Pack

Thank you for your enquiry regarding the Yea and District Memorial Hospital Scholarship Program for 2018.

Please read the following information carefully. If you have any questions please contact Lorina Gray (Director of Nursing /Manager) via email: scholarship@humehealth.org.au or phone (03) 5736 0400.

Scholarship Applications close at **5PM Sunday 4th February 2018**. Please forward your completed application along with supporting documentation to:

BY POST - Director of Nursing /Manager, Yea & District Memorial Hospital, 45 Station Street, Yea Vic 3717

IN PERSON – 45 Station Street, Yea

EMAIL - scholarship@humehealth.org.au

Late submissions will not be considered.

Ms Kristin Michaels
Chair – Board of Management
Yea & District Memorial Hospital

Background Information

Yea and District Memorial Hospital Scholarship Program has been established to support candidates who require financial assistance for expenses incurred in relation to completing tertiary studies in an accredited medical, nursing or health science discipline.

The purpose of the Scholarship Program is to support students interested in pursuing a career in health practise. The scholarship will be available to local residents in Yea or Murrindindi Shire who are currently enrolled in an accredited tertiary medical, nursing or health science course. The total Scholarship Program will be **up to the value of \$10,000 each year**.

Scholarship Value

Scholarship financial assistance is available to cover:

- § Fees excluding Higher Education Contribution Scheme (HECS) contributions
- § Textbooks and other study material requirements such as stationary, laptops
- § Travel associated with attending undergraduate studies
- § Accommodation associated with attending undergraduate studies.

Financial assistance will be provided to an agreed value. The nominated value will be at the discretion of the Board of Management to set either for the duration of a candidate's undergraduate studies or for a period of a candidate's studies.

Number of Scholarships awarded

The Board of Management will have the option to award either one scholarship or a number of scholarships from the total scholarship funds available to candidates who meet the eligibility requirements. On the Board's absolute discretion, they may determine to not award any scholarships in any year.

Where a scholarship is awarded for a period of a candidate's studies the candidate will be eligible to reapply for a scholarship in subsequent years for the duration they are enrolled in their course.

Eligibility

Scholarships will be only offered to those students who:

- § Reside in Yea or the Murrindindi Shire
- § Are Australian citizens or permanent residents
- § Are participating for the first time in tertiary studies in a medical, nursing or health science discipline in Australia. (Please note that 'Tertiary' refers to education undertaken at a TAFE, university or other Registered Training Organisation for the purpose of completing higher education/training).

Scholarship financial assistance will only be provided to students who remain enrolled in a relevant course and continue to meet course requirements.

An example of the disciplines that are eligible for support included:

- § Art Therapy
- § Audiology
- § Biomedical Science
- § Dentistry
- § Health Promotion

- § Hospital Pharmacy
- § Medical Laboratory Science
- § Medical Radiation
- § Medicine
- § Music Therapy
- § Nursing
- § Occupational Therapy
- § Orthoptics
- § Paramedic Studies
- § Physiotherapy
- § Podiatry
- § Prosthetics/Orthotics
- § Psychology
- § Social Work
- § Speech Pathology

Selection Criteria

Applications for scholarships will be assessed against the following criteria:

- § Applicants successful acceptance into a medical, nursing or health science course at a university or higher education training provider
- § Compliance with residency and enrolment requirements
- § Appropriate completion of Scholarship Program application process
- § Demonstrated financial need and or involvement in the community.

Scholarship Application

The complete Scholarship Application, addressing the selection criteria and supported by the necessary evidence (original or certified copies) should be forwarded:

BY POST - Director of Nursing /Manager, Yea & District Memorial Hospital, 45 Station Street, Yea Vic 3717

IN PERSON – 45 Station Street, Yea

EMAIL - scholarship@humehealth.org.au

ALL APPLICATIONS MUST BE RECEIVED BY 5PM Sunday 4th February 2018.

Late applications will not be considered.

Shortlisted Candidates for Interview

All applications will be assessed for eligibility as outlined in the Yea and District Memorial Hospital Scholarship Program Policy. Selection of suitable applicants will be undertaken by a "scholarship panel" which will comprise two Board of Management representatives and two staff representatives. They may determine to interview one or more applicants.

Shortlisted candidates will be contacted via phone by **Friday 9th February 2018**. It is therefore essential that we are provided with phone numbers that we can contact you on. Interviews for shortlisted candidates will be held in Yea during the week beginning **Monday 12th February 2018**. Candidates will need to make themselves available during that week for an interview.

The scholarship recipient/s will be announced the week beginning **Monday 19th February 2018**. The decision made by the Yea and District Memorial Hospital Board of Management will be final.

Scholarship Acceptance

Following the candidate interviews, successful applicants will be notified in writing about the level of support they will be provided.

To accept the scholarship, successful applicants must submit their acceptance and supporting documents to the 'scholarship panel' including:

- § A signed letter accepting the scholarship and scholarship conditions
- § Confirmation of enrolment in applicable course
- § Evidence of Course – enrolled units, subjects or courses
- § Enrolment status – part time/full time course load.

Once an applicant's acceptance documentation is received scholarship payment(s) can be made directly to the recipient. The successful scholarship applicant/s will be expected to attend an Awards Ceremony to be presented with their first payment. The event will be held in Yea in **late February/ early March 2018**.

Review Process

Scholarship recipients will be expected to provide advice on their study progress via an interview, attendance at a meeting or written submission to the Yea and District Memorial Hospital Board of Management.

Students who fail to remain enrolled in a relevant course and continue to meet course requirements may be required to repay funds or demonstrate how they plan to meet the requirements of their course.

- § **Deferment from course** - if a student is required to defer their studies they must notify the Yea and District Memorial Hospital within one month of the change in study arrangements. A decision about the return of all or part of the scholarship money will be made by the 'scholarship panel'. Students may re-apply in subsequent scholarship rounds.
- § **Withdrawal from course** - Scholarship recipients withdrawing from the course are required to notify the Yea and District Memorial Hospital within one week of withdrawal. A decision about the return of all or part of the scholarship money will be made by the 'scholarship panel'.
- § **Declined scholarships** may be offered to the next most suitable candidate.

Application Form

A word version of the Application Form to type your responses can be downloaded from the hospitals website: www.yeahospital.org.au/scholarship

If you have any questions please contact Lorina Gray, Director of Nursing/Manager via email: scholarship@humehealth.org.au or phone (03) 5736 0400.

Good luck!

Yea and District Memorial Hospital

2018 Scholarship Application Form

Personal Details

First Name		Surname	
Age (year/months)		D.O.B.	/ /
Gender (circle)	M / F		
Home Address			
Town		Post Code	
Home Phone Number		Mobile Number	
Email Address			

Study Details

Current school attending		Year Level	
University/TAFE/Registered Training Organisation (RTO) you will attend		Location	
Full name of tertiary course to be undertaken			
Type of study i.e. on campus/part-time			

Please outline the financial assistance you would require

This Scholarship will not fund upfront University/TAFE/RTO fees.

Please estimate the type of assistance you would require and include a cost for each item:

Assistance Required for (Estimate Only)	Cost \$
	\$
	\$
	\$
Total =	\$

Details of one of the Applicant's Parent(s)/Guardian(s):

(Please note that this is not required if applicant is over 18 years of age or is living independently)

Title		First Name		Surname	
Relationship to Applicant					
Home Address					
Town				Post Code	
Home Phone Number			Mobile/Work Number		
Email Address					

Supporting Information

Applicants have the choice to attach personal statements to either one category or both. It will be the quality of the information, not quantity that will strengthen your application.

Do your best to briefly describe your circumstances and the impact your involvement in the community and/or hardship has had on your own education. We have included some prompts to assist you however you can be as creative as you like with your submission.

Part 1: Community Involvement

Please explain in your own words your local community involvement (maximum 500 words)

As a guide, you may wish to include any community or personal leadership experiences you have had such as extra curricula activities you have participated in, special interests, awards or certificates.

Part 2: Financial Hardship

Do you currently receive Centrelink benefits? Yes No

If you ticked yes, please provide a copy statement from the Department of Human Services (Centrelink) to support you claim. Go to the website for further assistance
<http://www.humanservices.gov.au>

Please explain in your own words any difficult circumstances that have impacted upon your education and how a scholarship will benefit your studies in 2018. (maximum 500 words)

You may wish to include how you intend to financially support yourself through further education, equivalent full time study load, or proposed living arrangements.

Details of one referee who will support this Scholarship application

The referee **MUST NOT** be directly related to the applicant (i.e. **NOT** a family relative or close friend). Acceptable referees are School Principals, Student Welfare Coordinators, Teachers, Club Leaders, Tutors, Coaches, Trainers etc.

Referee Details

Title		First Name		Surname	
Street Address					
Town				Post Code	
Phone Number			Mobile Number		
Email Address					
Relationship to Applicant					
Has this referee been asked to support this application? (circle)				Yes / No	

Supporting Material

Each application must be accompanied by the following supporting material:

- § Confirmation of enrolment in an applicable course
- § Confirmation of successful completion of secondary studies (if applicable)
- § Course outline

Signatures

Please ensure all signatures are obtained. This application will NOT be considered without all approving signatures.

Applicant:

Name	Signature	Date

Parent/Guardian:

(Please note that this is not required if applicant is over 18 years of age or is living independently)

Name	Signature	Date

Forward completed applications along with supporting documentation to:

BY POST - Director of Nursing/Manager, Yea & District Memorial Hospital, 45 Station Street, Yea Vic 3717

IN PERSON – 45 Station Street, Yea

EMAIL - scholarship@humehealth.org.au

Privacy Statement: This application remains confidential and will only be viewed and discussed by Yea and District Memorial Hospital Scholarship Panel for the purpose of making a decision about the scholarship program.